

SCHOOL DISTRICT OF CLAY COUNTY
FIELD TRIP REQUEST

APPROVED
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
December 15, 2011

- 1. School Requesting: Fleming Is H.S.
- 2. Transportation (Check One):
School Bus(s) _____ Private Vehicle(s) Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____
- 3. Trip(s) overnight: Yes No _____ Trip(s) out-of-state: Yes _____ No
- 4. Dates of Field Trip*: 1-15-17-12 Destination*: Orlando
* For School Buses...if more than one bus is requested, reference bus request form.
- 5. Group Taking Trip: BETA Club officers
- 6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Mrs. Lourdes Khosrozadeh, BETA Sponsor
- 7. Educational Value of Field Trip: Beta State Convention (FL)
Academic Competitions for Scholarship
and leadership exchange with other BETA
state officers.
- 8. Supporting SSS Benchmark(s) with Narrative(s): Leadership Convention
State Conference; Academic Opportunity for
Scholarships.
- 9. Number of Students*: 7 Number of Chaperones*: 1
- 10. Cost Per Student: \$100.00 Budget Code or Source to be charged: BETA
(example: Internal Accounts, 5100-331, Athletic Departments)
- 11. Departure Time*: Sunday, 1-15-12 Returning Time*: Tuesday, 1-17-12

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

RECEIVED
DEC 07 2011
Secondary Education

Mrs. Lourdes Khosrozadeh
Teacher, Team Leader, Department Head, Etc.
[Signature]
[Signature] Principal
District Office Approval